

To: President's Cabinet

From: Daniel W. Henry

Subject: Notes

Date: February 24, 2012

President's Cabinet Notes

Friday, February 24, 2012

9:00 a.m., President's Conference Room

Present: Donna Floyd, Wayne Organ, Mariles Magalong, Shondra West

Absent: Rodney Wilson

1. Constituency Reports –

Classified – Shondra reported that Helen Kalkstein and Wayne Daniels made presentations at their last meeting regarding program review validation reforms and program revitalization, suspension and discontinuance respectively. The Classified Senate will provide feedback to the proposals. The *Colors* workshop will be held on April 13th once the consultant has confirmed this date. A self-defense workshop will be offered in March and an end of term potluck with guest speaker will be offered to classified in May. Erika Greene and Shondra will attend the Sate Classified conference along with two more CCC classified members. This is the workshop where Classified senates from around the State get together to discuss campus and state level activities. The Classified agreed that three votes is the appropriate number for constituent votes at College Council. Classified have also been asked to help with enrollment management ideas to help mitigate the budget reduction, discussing the development of their web page, and reviewing Michael's letter for CCSSE.

Faculty – Wayne said Teacher Talks began on the 16th. There was a productive discussion despite light attendance. Faculty Senate has received changes from ASU to formally include students. Wayne gave his presentation on the program revitalization, suspension and discontinuance to management council yesterday. Wayne said he is assisting in the completion of SLO's campus-wide. Wendy is attending the council of chairs to help in this effort; she is focused on the next step in the SLO process: to use SLO's for planning and budgeting. The faculty will start utilizing the Wiki tool on the portal for on-line discussions. Wayne will let us know the success of this effort.

Management – Dan said the deans will discuss the program discontinuance proposal after the dean's meeting but management generally endorses the recommendation. Web training will begin next Wednesday in the CRC from 12:00 to 1:00 p.m. Our FTES goal was discussed with or without the passage of the tax measures. Based on whether our FTES goal decreases or increases, we are creating shadow schedules. Dan suggested that construction updates be sent via e-mail prior to management council meetings in order that the meeting time may be reserved for questions on any of the construction updates. Men's basketball play offs are Saturday night at City College of San Francisco.

2. College Council Agenda –

No changes to agenda.

3. Budget Update – Mariles said the CCC 2011-12 budget included a \$100,000 deficit factor. Mid-year we were informed by our district to increase our budget deficit to \$400,000. This Tuesday we heard from the State Chancellor's Office that California Community Colleges should expect another \$149 million in unexpected budget cuts which means our share is \$380,000. CCC's total additional deficit total is \$841,866.

The CCC Foundation will give us the \$50,000 in augmentation funds for 2012-13. The application process will be distributed through the annual plan and budget augmentation process. Deadline is March 30th for budget augmentation and April 30th just for annual plans. The application rubric includes completion of SLO's.

The State has reallocated the apportionment for 2010-11 and our district will receive \$400,000. Out of that \$400,000, CCC's share is a little over \$100,000.

4. **Other** - Dan asked President's Cabinet to help decide our FTES goal.

Best Case scenario is 5,585 (tax measures pass)

Hedge position is 5,475 (our goal)

Worst Case scenario is 5,275 (tax measures do not pass)

District guidance tells us to schedule for the hedge position goal. Typically we have aimed 200 FTES over our goal for a cushion which would place us at 5,675 FTES and that would put us over the best case scenario goal. And if the measure doesn't pass then we have 400 FTES to cut.

This year our target FTES is 6,065 but we have achieved approximately 6,215. We have a lot of unfunded FTES, but have also increased productivity.

From our current 6,215 FTES to the mid-point FTES goal of 5,475 is an 11.9% cut.

From our current FTES of 6,215 to the mid-point with a 200 cushion is a 10% cut.

There was discussion about what and when we need to cut. Dan will send out the summer research about who we serve in the summer. Dan will also send out charts to show our distribution of Basic Skills, CTE and transfer courses. The summer school schedule will be published at the end of March.

Meeting adjourned at 10:00 a.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President